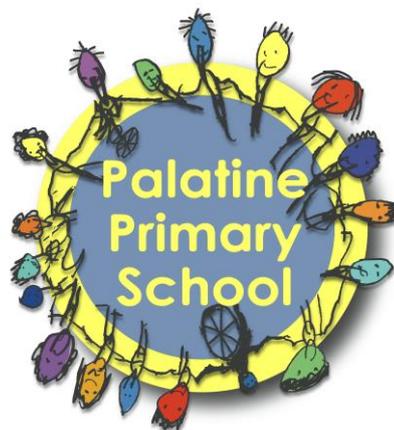


## Palatine Primary School: Local Offer



### **How does Palatine Primary School Support my child?**

All staff at Palatine will support pupils. Each child will be in a class group led by a teacher and supported by teaching assistants. They are responsible for providing academic, social and emotional support for your child. They will keep in regular contact with you through home school communication books and parents meetings where you will have input into your child's programme.

### **How will the curriculum be matched to my child's needs**

All children have individual learning plans that specify their individual targets in core curriculum areas. As far as possible children are encouraged to take ownership of their key personal targets and staff work with them to understand how they are doing. Each child's progress is discussed twice yearly and specific intervention plans written to support those for who may not be making the progress we would expect. Different class groups have different focuses and children are allocated to the most appropriate class to meet their individual needs. All lessons are planned to meet the specific needs of the pupil group and some pupils' highly personalised learning is provided. Pupils with PMLD follow a highly personalised route map curriculum.

### **How will we know how my child is doing and how will you help me support my child's learning?**

You will have the opportunity to meet with staff twice a year at parents' evenings. At these meetings you will have the opportunity to discuss your child's individual learning plan; their targets and their progress towards meeting these. Each term you will receive an information sheet detailing planned learning and suggesting learning that could take place at home to supplement that learnt in school. You will receive an annual report at the end of the academic year. You will also be invited to an annual meeting for the annual review of your child's statement or EHCP. Teachers meet with senior staff twice yearly to review pupils progress. Progress data is held centrally and the data officer supports staff in analysing pupils progress.

### **What support will there be for my child's overall wellbeing?**

The acting assistant head teachers and class teachers have responsibility for the welfare of all children. They can access educational psychology, education welfare as required. All staff take the welfare of pupils very seriously and staff receive regular training in this area.

**What specialist services and expertise are available at or accessed by Palatine Primary School?**

Specialist school nurses are based at Palatine Primary School. Support from the NHS comes from the Physiotherapy team, Speech and Language Therapy team and occupational therapy team. We are supported by consultant paediatricians and psychiatrists. The sensory support team and educational psychology support is provided by the local authority. We work closely with social and caring services including names social workers and family link workers. All staff are experienced in working with a range of pupils with complex needs and undertake regular ongoing training to ensure we offer the best service to our pupils and their families.

**What training are the staff supporting children with SEND having?**

All staff have ongoing training in a range of special educational needs and disabilities. All staff are trained in the use of Team Teach (positive handling and restraint) and manual handling. All receive regular safeguarding training. Signing, PECS and other communication strategies (as required) also feature as part of our regular training programme. This is overseen by our communication team involving a senior leader, governor, SALT team member and staff from across the school. Staff also receive First aid training and specialise medical training is provided as required for staff working with specific pupils.

**How will you help me support my pupils learning?**

When your child starts at Palatine you will receive an information pack with suggestions about activities you can undertake with you child to prepare them for school. Once at school each term you will receive a plan for the term providing ideas of the support you can give your child with the particular programme being followed for that term. As appropriate your child will receive reading to do at home. Our parents' evenings are a key time for you to discuss specific targets and strategies to support your child. We have provided training for parents in specific strategies e.g. phonics and our aim is to increase this.

**How will I be involved in discussions about and planning for my child's education?**

You will be invited to an annual review each academic year where these plans will be discussed and decisions made. A copy of these will always be sent to you. You will also be invited to parents evenings twice a year.

**How will my child be included in activities outside the classroom including trips?**

The community is a vital part of our learning environment and all pupils have the opportunity to experience learning and practice their developing skills in the community. Staff work hard to ensure that all activities are accessible as possible and appropriate variations are provided as required. Regular visits are planned to support social skills, numeracy, literacy and communication skill development as well as to reinforce and extend topic based learning.

Pupils in year 6 have the opportunity to access a residential.

**How accessible is the school environment?**

There are 3 bays for people with disabilities in the car park and the school is on one level with wide corridors. In addition we have toilet facilities for those with disabilities and two hygiene rooms. Pupils can access the pool via hoists and there are hoisting facilities across the school (currently in 4 classes with plans to extend into all classrooms). A mobile hoist is also available and a hoist to enable pupils to access the trampoline.

**How will the school prepare and support my child as they enter the setting and leave for the next stage in their education and life?**

Staff visit new pupils in their current settings and for preschoolers at home. Children are also encouraged to visit with their parents and are invited to a transition afternoon to meet their classes. All new pupils and their families receive a pack with pictures of facilities, key staff and pupils in their class to be used to familiarise them with their surroundings. Each year pupils receive this as they move through the school. We work closely with staff at local secondary schools to support pupils in moving on. Staff from these schools are encouraged to visit pupils in class and the pupils attend a number of transition afternoons in their next placement. The majority of our pupils move onto Oak Grove College with pupils from Herons Dale School and so the year 6 residential is run with Herons Dale staff too so pupils can start to get to know their new classmates.

**How are the schools resources allocated and matched to children's SEN?**

The school uses its entire designated schools grant to support and develop resources (including staffing) to support all our pupils. We also undertake fundraising and grant applications to support this so we can provide the highest quality services for our pupils.

**How are parents involved in schools? How can I be involved?**

Parents are formally involved through parents' evenings and annual reviews. There are also regular opportunities to come into celebration assemblies, our Christmas concert and sports day. The friends of palatine run a number of events over the year and monthly coffee mornings are held for parents. A number of parents also volunteer in classes across the school and in maintaining the gardens. We believe we are a community at Palatine and we encourage you to be involved!

**Who can I contact for further information?**

Please contact Carol Garside, PA to the senior management team who can direct you to the person most able to help you.

Our number is 01903 242835.